

# Apartment Checklist

*Landlords and apartments of CCR must meet the following standards to qualify for corporate rentals:*

Please certify that you are the owner of the property or have written permission from the owner to rent out their furnished apartments.



## **New Unit Enrolment for Corporate Clients,**

Name: .....

Apartment Address: .....



## **Fully-furnished**

Your apartment is furnished in a way which allows tenants to move in with nothing but a suitcase and feel at home. They are equipped with linen, towels, and other everyday objects, such as cookware.



## **Internet**

Your apartment offers high-speed Wi-Fi access without data limitations or additional costs.



## **Workspace**

Our business customers should have the opportunity to work in their apartment. A table, a chair, and sockets should be available for this purpose.



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## Washing machine

Please provide your tenants with direct access to a washing machine - either in the apartment or in the same building. This does not include the laundromat around the corner.



## Entire apartments

Your apartments are designed for temporary living of the entire unit. We do not accept subletting of rooms or sections of the apartment.



## Important Items to have ready

All apartments must be fully complete and ready to live in including: 3 sets of keys (two for client and one for CCR) All kitchen utensils and cutlery, tea towels, hairdryer, and iron.



## All in price

The rent includes all utilities, including any applicable tax rates.



If you have any questions contact our Customer Care Team at: **+31 6 4444 1231**  
or **info@citycentreretreat.com**